



Welcome and thank you for your interest in the College of the Redwoods Nursing Program, associate degree in nursing (ADN). Our outstanding program is approved by the Board of Registered Nursing since 1967. Our graduates have a high success rate on the licensure exam for Registered Nursing.

**APPLICATION DISCLOSURES FOR
Career Mobility Program**

Apply September 2024/ Program start January 2025 / Complete May 2026

***Applications accepted Sunday September 1, 2024, 8:00 am through
Friday, September 15, 2024, 4:00 pm***

Admission criteria are subject to change from year to year. It is the applicant's responsibility to meet current requirements and due dates.

College of the Redwoods Career Mobility program is approved by the California Board of Registered Nurses (BRN). The program prepares students to graduate with an associate degree in nursing (ADN). Graduates are eligible to take the National Council Examination for Registered Nurses (NCLEX-RN), leading to licensure as a Registered Nurse (RN).

Class selection follows the multi-criteria screening process in accordance with California Education Code 78261 and the California Community College Chancellor's Office.

- Points are awarded in the areas of academic performance; work or volunteer experience; proficiency in a language other than English; life experiences or special circumstances; and a diagnostic assessment test (TEAS). The points awarded in each of these categories are explained in the point allocation section of these application instructions.
- Program admission is offered to the highest scoring eligible applicants to fill available seats. If there is a tie among applicants, a computerized random selection will break the tie.
- **There is no wait list for the Career Mobility Program.** Applicants not admitted to the program must reapply in a future application cycle.
- College of the Redwoods RN program licensure exam pass rates are listed at: <https://www.rn.ca.gov/education/passrates.shtml>
- Conviction of a misdemeanor or felony may constitute grounds for denial of licensure. For more information, please refer to the "Reporting Disciplinary Actions" FAQ section of the California Board of Registered Nursing Website: <https://www.rn.ca.gov/applicants/lic-faqs.shtml>

IMPORTANT DATES

- **August 31, 2024:** **Deadline to complete prerequisite courses.**
- **August 12, 2024:** **Complimentary ATI TEAS testing for eligible applicants (seats limited). Students must email HealthOcc@redwoods.edu to sign up.**
- **Sept. 1-15, 2024:** **Applications accepted for Spring 2025 admission.**
- **Sept. 15, 2024:** **Deadline to submit current official transcripts from all colleges attended.**
- **Sept. 15, 2024:** **Deadline to submit ATI TEAS assessment score.**
- **Nov. 15, 2024:** **Notification of eligibility status and point allocation emailed to all applicants.**
- **Dec. 1, 2024:** **Deadline to appeal eligibility status and dispute point allocation.**
- **Dec. 15, 2024:** **Notification of appeal and seat offers.**
- **Jan. 2nd, 2025:** **Mandatory Orientation.**
- **January 2025:** **Class of 2026 RN Program begins.**

Application Steps and Eligibility

1. College Application and Student Email: All applicants must have applied to the College of the Redwoods and have a CR student ID number.

Apply for admission to College of the Redwoods <https://www.redwoods.edu/admissionsandaid> * If you have not attended classes at College of the Redwoods for two or more semesters you are required to re-apply. This must be completed prior to submitting your application.

Ensure your College of the Redwoods email address is current and active throughout the application cycle. All communication regarding your application and admission status will be sent your College of the Redwoods email. **No personal emails can be used.** You receive your College of the Redwoods email address and student ID when you apply to be a student at College of the Redwoods.

Name/Address Changes: If there have been any changes to your name, address, email, or phone number after submitting your application, you must update this information immediately by emailing to: HealthOcc@redwoods.edu. Updating your information in College of the Redwoods Admissions alone will not update your RN Program application.

Check CR Email Frequently: Check your College of the Redwoods email for the Important Dates. We DO NOT use personal email accounts, so please ensure your CR email is active and up to date.

2. Transcript Submission: All applicants must submit current transcripts from all colleges attended.

- Official, current transcripts from all colleges attended.
- Must be from regionally accredited US colleges or universities.
- Transcripts submitted previously showing in-progress coursework need to be resubmitted when the course is completed to be considered eligible.
- Transcripts for coursework taken at College of the Redwoods do not need to be submitted.

Submit Official transcripts with your application. Options for official transcript submittal:

- Email your transcripts electronically through Parchment and emailed to [Nursing- Applications@redwoods.edu](mailto:Nursing-Applications@redwoods.edu). **DO NOT EMAIL TO THE GENERAL CR ADMISSIONS EMAIL ADDRESS.**
- Hand deliver official sealed transcripts to the Health Occupations office during regular business hours. Please call to arrange a meeting time.

*Foreign/International transcripts must be formally evaluated by a foreign transcription service. For more information, please visit: <https://www.redwoods.edu/admissions/Admissions-Home/Transcripts>

3. Prerequisite Coursework: All applicants must complete the prerequisite coursework August 31, 2024. No In-progress coursework will be considered.

Prerequisite coursework completed prior to application with a grade of ‘C’ or better

Prerequisite courses	Minimum semester credits	CR Course
Microbiology including lab	4.0	BIOL 2 (4 units)
Human Anatomy including lab	4.0	BIOL 6 (4 units)
Human Physiology including lab	4.0	BIOL 7 (4 units)
College Composition	4.0	ENGL 1A (4 Units)
Nutrition	3.0	HO-15

- A combined GPA of 2.5 or higher is required for all science courses and overall GPA of 2.5.
- Grades of ‘C minus’ and below are not accepted in prerequisite courses.

*****Consult the CR catalog or CR counseling/advising services for additional degree requirements

4. Nursing Program Application: All applicants must complete and submit the Career Mobility Application, including verification forms when applicable.

- Instructions for submitting your application will be posted on September 1, 2024.
- Complete and submit the online Career Mobility application, including all supporting documentation, by the application deadline.
- Be sure to check it for completeness as any application missing needed supporting documents will not be accepted.
- Transcripts that are sent via Parchment must be sent to Nursing-applications@redwoods.edu.
- ***Applications sent by mail will NOT be accepted.***
- Print and save a copy of your application for your records.

ATI TEAS Assessment: Students must pass the TEAS Assessment to be accepted into the Nursing Program.

- Students must take the ATI TEAS Assessment Test (Test of Essential Academic Skills) Version 7, with a total score of 62% or higher. The Assessment must be completed and submitted with the application (September 1-13, 2024)
- A minimum passing composite score of 62% is required for entry into the Nursing program. (Based on legislation.)
- Only the ATI TEAS (Version 7) assessment test will be accepted.
- There is a 3-year recency requirement. Your TEAS test must have been taken between January 1, 2022-August 30, 2024, to be considered.
- Students who score less than 62% will be required to remediate and complete ATI TEAS Exam Remediation/Retest Approval Request to the Dean prior to retesting. Minimum 90 days from previous attempt is required.
- Students who wish to improve their score (original score greater than 62%) may also remediate and retest. Students must complete ATI TEAS Exam Remediation/Retest Approval Request prior to retesting. There must be at least 90 days between attempts.
- If form is not completed the first score will be used to determine eligibility and award point.
- Refer to the College of the Redwoods ATI TEAS Assessment Test Policy and Test Day Information document for policies, instructions, and test day information.
- You must request to have Assessment Technologies Institute (ATI) send your official ATI TEAS transcript (score) to College of the Redwoods.
- Refer to “What is the ATI TEAS?” on ATI’s website for additional information about the TEAS.

Questions: For questions about the program, program requirements, or the application, contact HealthOcc@redwoods.edu

Program Ineligibility

Applicants are ineligible for admission for one or more of the following reasons:

1. A combined GPA of less than 2.5, with no rounding, in the science prerequisite courses, or a grade less than 'C' in any prerequisite. Overall GPA less than 2.5.
2. Failure to submit **all** official, current sealed transcripts for coursework completed from **all** colleges and universities attended, other than College of the Redwoods, by application deadline.
3. Prerequisite coursework not taken at a regionally accredited U.S. college or university, or international courses not formally evaluated by ACEI or IERF (check these evaluation services).
4. Failure to meet the ATI TEAS requirements of 62% and remediation.
5. Incomplete applications.
6. Failure to meet deadlines and/or respond to time-sensitive emails.
7. A hold on your College of the Redwoods student account will stop you from successfully moving forward in the process. Please contact the Business Office if needed at 707-476-4126 or email Business-Office@redwoods.edu.

**College of the Redwoods LVN/Paramedic to RN Career Mobility Program
Multi-Criteria Point Allocation**

1. Academic degree, license or relevant certificate held by applicant. *Points are awarded in ONE of the following categories only.*

Maximum points = 10

Degree, License or Certificate	Points	Required Documentation
1a. Bachelor's degree or higher	10	<ul style="list-style-type: none"> Official, sealed transcripts from regionally accredited U.S. colleges or universities, with degree awarded by the application due date. College of the Redwoods transcripts do not need to be submitted. Transcripts must show degree awarded if points are to be applied in this category.
1b. Associate degree	8	<ul style="list-style-type: none"> Official, sealed transcripts from regionally accredited U.S. colleges or universities, with degree awarded by the application due date. College of the Redwoods transcripts do not need to be submitted. Transcripts must show degree awarded if points are to be applied in this category.
1c. National Certification Examples include but not limited to: <ul style="list-style-type: none"> Certified Wound Care Associate (CWCA), Certified Hospice and Palliative Licensed Nurse (CHPLN), Certified in Long-Term Care (CLTC), Certified Hemodialysis Nurse (CHN), Certified in Infection Control (CIC) Critical Care Paramedic, Flight Paramedic 	6	<ul style="list-style-type: none"> Proof of Certification

2. Academic Excellence: Grade point average in relevant coursework and prerequisite course attempts.

Maximum points = 52

Coursework	Points	Required Documentation
2a. Combined Prerequisite Science GPA: (Anatomy, Physiology, Microbiology) <ul style="list-style-type: none"> ➤ Minimum 2.5 combined GPA required and no less than a "C" in any course (GPA cannot be rounded). ➤ Points are calculated by multiplying the combined GPA by 10: i.e. a combined GPA of 3.64 x 10 = 36.4 pts. ➤ GPA cannot be rounded. Maximum points 2a and 2b = 52 	Combined Science GPA of 2.5 or higher x 10 2a. Maximum 40 points	<ul style="list-style-type: none"> Official, current, sealed transcripts from regionally accredited U.S. colleges or universities, showing course completion by the due date.
Prerequisite completion first time	Points	Required Documentation
2b. Points awarded for successful completion of prerequisite courses. <ul style="list-style-type: none"> ➤ 3 points awarded for each of the prerequisite courses completed on the first attempt. ➤ Prerequisites: BIOL 2, BIOL 6, BIOL 7, and ENGL 1A or equivalent 	3 points per course Maximum 12 points	<ul style="list-style-type: none"> Official, current, sealed transcripts from regionally accredited U.S. colleges or universities, showing course completion by the due date.

3. Work or volunteer experience.

Maximum Points = 7.5

****Form located in application ****

Work or Volunteer Experience	Points	Required Documentation
3a. 200 hours or more work experience in healthcare, within the last 2 years	5 points	<ul style="list-style-type: none"> Work Experience in Healthcare Verification Form All work experience must be submitted on the current form with this application to be considered.
3b. 200 hours or more volunteering- unpaid experience in healthcare or a nonprofit organization, within the last 2 years	2.5 points	<ul style="list-style-type: none"> Volunteer Experience in Health Care or a Nonprofit Organization Verification Form All volunteer experience must be submitted on the current form to be considered. Hours volunteered and signed on the February 2024 volunteer form will be accepted as long as they were completed during the required timeframe.

4. Life experiences or special circumstances.

*While more than one of the following criteria may apply, **only 10 points** can be awarded in this category.*

Maximum points = 10

****Form located in application required for items 4a, 4b and 4c****

Life Experience or Circumstance	Points	Required Documentation
4a. Disability ** (form required)	2.5	<ul style="list-style-type: none"> Current Proof of eligibility for Student Accessibility Supports and Services (SASS), a letter from Social Security or your medical provider. Your name must be on document.
4b. Disadvantaged social or educational environment ** (form required)	2.5	<ul style="list-style-type: none"> Proof of participation or eligibility for Extended Opportunity Programs and Services (EOPS). Your name must be on document.
4c. First generation to attend college** (form required)	2.5	<ul style="list-style-type: none"> Personal written statement explaining how you meet this category with your name, student id number, and signature.
4d. Family income	2.5	<ul style="list-style-type: none"> Current Proof of eligibility or receipt of financial aid under a program that may include but is not limited to a fee waiver from the Promise Grant, Cal Grant Program, Federal Pell Grant program, or Cal Works. Your name must be on document.
4e. Need to work - student worked at least part-time while completing RN prerequisite course(s).	2.5	<ul style="list-style-type: none"> One paycheck stub from the semester you worked while enrolled in RN prerequisite course(s), or a letter from your employer verifying employment on official letterhead. Your name must be on document.
4f. Difficult personal or family situation or circumstances	2.5	<ul style="list-style-type: none"> Personal written statement describing your difficult situation that has occurred within the past 3 years including your name, student id number, and signature. Supporting documentation may be requested to verify what has happened.
4g. Veteran status	2.5	<ul style="list-style-type: none"> Copy of form DD214. Your name must be on document.
4h. Refugee status	2.5	<ul style="list-style-type: none"> Documentation or letter from USCIS. Your name must be on document.

5. Proficiency in languages other than English. Applicants may be proficient in more than one additional language but only 2.5 points can be awarded in this category.

Maximum points = 2.5

Proficiency in languages other than English*	Points	Required Documentation
<p><i>Credit awarded for languages as identified by the Chancellor's Office, not limited to:</i></p> <ul style="list-style-type: none"> ➤ American Sign Language ➤ Arabic ➤ Chinese ➤ Farsi ➤ Russian ➤ Spanish ➤ Tagalog ➤ Languages of Indian Subcontinent & Southeast Asia 	2.5	<ul style="list-style-type: none"> • Verification of Proficiency in a Language Other than English Form • Previous language points are no longer valid. The verification form must be submitted on the current form with this application to be considered. <p>* Coursework does not equate to proficiency. Applicant must have the ability to speak, interpret, and write in the language at a conversational level as well as be able to translate in the healthcare setting. The person verifying language ability may not be a relative or family member. Applicants claiming proficiency may be asked to verify this through assessment testing at College of the Redwoods.</p>

6. Diagnostic assessment tool (ATI TEAS).

Minimum points = 3, Maximum points = 30

Test of Essential Academic Skills (ATI TEAS)	Points	Required Documentation																			
<p>ATI TEAS Assessment Point Allocation:</p> <ul style="list-style-type: none"> ▪ 62% is the minimum accepted score. ▪ Applicants with an Overall Score between 62% and 65% will receive the minimum score of 3 points in this category. ▪ Applicants with an Overall Score between 93% and 100% will receive the maximum score of 30 points in this category. 	<p>Overall Score - 62 = Points Awarded</p> <p>Minimum of 3 points; Maximum of 30 points</p>	<ul style="list-style-type: none"> • ATI TEAS assessment test transcript (score) • Note: The ATI TEAS (Version 7) is the required version for this application cycle. <table border="1" data-bbox="920 1344 1472 1768"> <thead> <tr> <th data-bbox="920 1344 1140 1428">Overall Score</th> <th data-bbox="1140 1344 1472 1428">Total Points in Rubric Category</th> </tr> </thead> <tbody> <tr> <td data-bbox="920 1428 1140 1470">62-65</td> <td data-bbox="1140 1428 1472 1470">3</td> </tr> <tr> <td data-bbox="920 1470 1140 1512">66-67</td> <td data-bbox="1140 1470 1472 1512">5</td> </tr> <tr> <td data-bbox="920 1512 1140 1554">68-72</td> <td data-bbox="1140 1512 1472 1554">7</td> </tr> <tr> <td data-bbox="920 1554 1140 1596">73-77</td> <td data-bbox="1140 1554 1472 1596">10</td> </tr> <tr> <td data-bbox="920 1596 1140 1638">78-82</td> <td data-bbox="1140 1596 1472 1638">15</td> </tr> <tr> <td data-bbox="920 1638 1140 1680">83-87</td> <td data-bbox="1140 1638 1472 1680">20</td> </tr> <tr> <td data-bbox="920 1680 1140 1722">88-92</td> <td data-bbox="1140 1680 1472 1722">25</td> </tr> <tr> <td data-bbox="920 1722 1140 1768">93-100</td> <td data-bbox="1140 1722 1472 1768">30</td> </tr> </tbody> </table>		Overall Score	Total Points in Rubric Category	62-65	3	66-67	5	68-72	7	73-77	10	78-82	15	83-87	20	88-92	25	93-100	30
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83-87	20																				
88-92	25																				
93-100	30																				

7. Additional points for previous applicants not selected for admission:

Maximum points = 8

Previous Eligible Applicant Credit	Points	Required Documentation
<p>7a. An additional 2 points will be awarded to eligible applicants who submitted <i>eligible Career Mobility</i> program applications in the previous cycle and were not admitted.</p> <p>7b. An additional 5 point will be awarded to eligible applicants who have previously submitted 2 <i>eligible Career Mobility</i> program applications within the last 3 years without being admitted.</p> <p>7c. 8 points will be awarded to <i>eligible</i> applicants who have previously submitted 3 or more <i>eligible Career Mobility</i> applications within the past 5 years <i>without being admitted</i>. The current application does not count toward these points as eligibility has not yet been determined.</p>	<p>2-8</p>	<ul style="list-style-type: none"> • RN alternate pool eligible status letters from previous applications. • Eligible applications for these points include October 2017, October 2018, October 2019, September 2020, or September 2021. • The current application does not count toward these points as eligibility has not yet been determined. • Applicants must save their eligible alternate pool letters to resubmit in future applications to receive these points. We are unable to save these for you.